

Record of Emergency Data

Update and Verification Mandatory

All Sailors must update and verify their records of emergency data immediately, unless verification has been completed within the last six months and no changes have occurred.

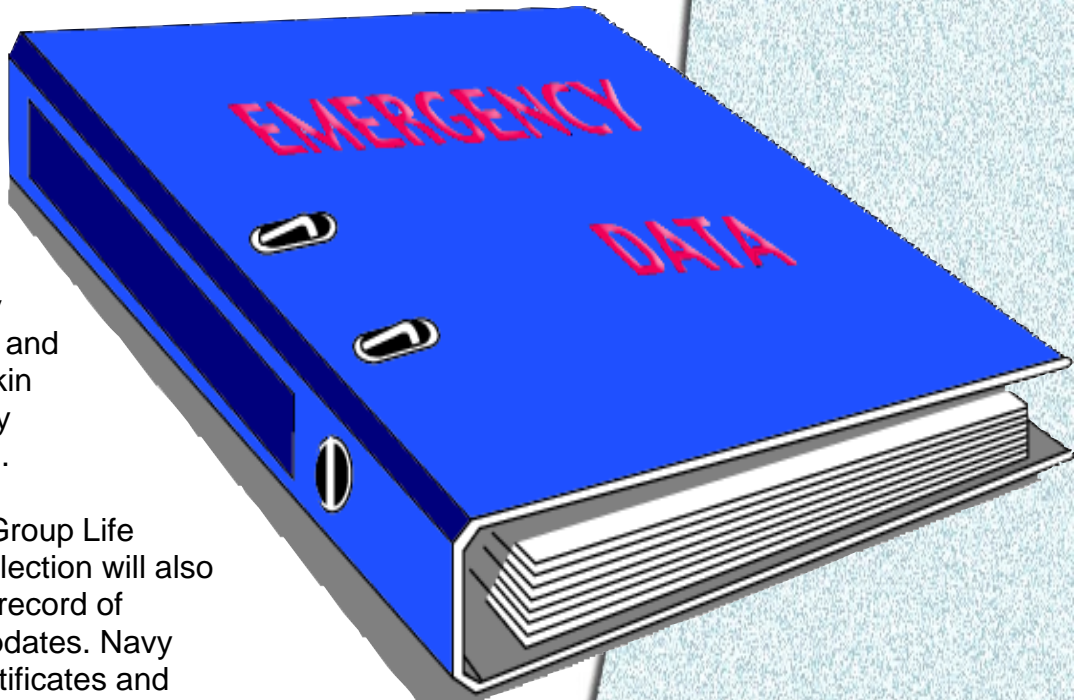
We need to focus on the mission, and updating your emergency data is an essential part of that mission. There is not a more critical responsibility for our people than having the right data to contact family members should we need to reach them.

Sailors should ensure all copies of the record of emergency data contain the additional address and telephone numbers for each designated primary next of kin (PNOK) and secondary next of kin (SNOK) required by NAVADMIN 098/01.

Verification of Servicemembers' Group Life Insurance (SGLI) election will also be conducted with record of emergency data updates. Navy familycare plan certificates and arrangements should also be updated.

In the event that information has changed since the last update, personnel support detachments (PSD) or command admin offices need to send the updated, original record of emergency data to: NAVPERSCOM (PERS-313C), 5720 Integrity Dr., Millington, TN 38055-3130, using regular mail. PSDs should also maintain a copy in their local office.

For more information, go to **www.bupers.navy.mil** and select NAVADMINs 260/01 and 098/01.



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Editor, Captain's Call Kit
Naval Media Center, Bldg. 168
2713 Mitscher Rd., SW
Anacostia Annex, DC
20373-5819

Web site:
www.mediacen.navy.mil

E-mail:
pubs@mediacen.navy.mil
DSN 288- or (202) 433-4380

Fax: (202) 433-4747

Message address:
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